



ROLE OF A BOARD MEMBER

Responsibilities of Individual Board Members

Each member of the Board should accept responsibility for individual action in addition to his or her involvement in the collective body called the Board. This individual action will fall into five areas:

1. Support the Council through financial contributions and through active participation in fundraising programs.
2. Promote Scouting and the Council whenever and wherever possible. Through vocational and avocational activity, be on the lookout for potential Scouters -- recommend names and assist with recruiting when asked.
3. Participate in the work of the Council by attending Board meetings, by participating in at least one Committee of the Council.
4. Speak freely and participate actively in helping to formulate Council plans, procedures, and policies -- then firmly support decisions reached by the Board.
5. All Board Members and Officers have one-year terms. These are renewable if re-elected. Your opportunities for service come through attendance at Board meetings where decisions are made, participation in Council Committees as assigned, and through acceptance of special responsibilities which you may be asked to assume occasionally.

Financial Responsibility of a Board Member

Each member of the Board agrees to support the Council in the following ways:

1. Through personal contributions and/or securing other funds fulfill a \$3,500 Give/Get responsibility yearly. This includes a minimum Personal Gift of \$1,500.
2. Fill a Table or Team at one of the Council Fundraisers or Host a Member Party (using the Holiday Party Model) for the Council.
3. Be an Active Member of a Fundraising Event Committee.
4. Attend a Fundraising Event of the Council.

THE COUNCIL BOARD

Function

The Board is the administrative group empowered to take the necessary action to achieve the purpose of the Greater Hudson Valley Council. It establishes the council program and carries out the resolutions, policy and activities approved by the Board. It determines policy for the council in accordance with its delegated authority. It establishes the annual budget and raises the money necessary to meet that budget.

Duties

1. Planning

- Approve the Council's philosophy and review management's performance in achieving it.
- Annually assess the ever-changing environment and review the Council's strategy in relation to it.
- Annually review and approve the Council's budget.
- Approve major policies.

2. Organization

Hire, monitor, appraise, advise, stimulate, support, reward, and if deemed necessary or desirable, change top management. Regularly discuss with the Scout Executive/CEO matters that are of concern to him/her or to the board.

- Be assured that management succession is being planned.
- Be assured that the status of organizational strength and human resources are equal to the requirements of the long-range goals.
- Approve appropriate compensation and benefit policies and practices.
- Participate in Board Committees in response to recommendations of the Nominating Committee or Board Chair.

3. Operations

Review the results achieved by management as compared with the Council's philosophy, annual and long-range goals, and the performance of similar councils. Be certain that the financial structure of the Council is adequate for its current needs and its long-range strategy.

- Provide candid and constructive criticism, advice, and comments.
- Approve major actions of the Council, such as: Capital expenditures on all projects over authorized limits and major changes in programs and services.

4. Audit

Be assured that the Board and its committees are adequately and currently informed -- through reports and other methods -- of the condition of the council and its operations.

- Be assured that published reports properly reflect the operating results and financial condition of the council.
- Be certain that management has established appropriate policies to define and identify conflicts of interest throughout the Council and is diligently administering and enforcing those policies.
- Appoint independent auditors.
- Review compliance with relevant material laws affecting the Council.